

SWEET GRASS COUNTY

Local Emergency Planning Committee (L.E.P.C.)

All Hazards and Emergency 9-1-1

Minutes

Date of Meeting: **November 21, 2019 11:30 AM**

Location: **Ambulance Hall, Meeting Room; 220 W 1ST AVE; Big Timber MT**

Attendees:

Bill Wallace, SG Commissioner
J.V. Moody, SG Commissioner
Melanie Roe, SG Commissioner
Alan Ronneberg, Sheriff
Rob Farnum, Ambulance Manager
Jennifer Chappell, Public Health
Dan Tronrud, Community Health
Cory Conner, SG Public Works
Lindsey Ellis, Victim Advocate
Kris Novotny, City Fire Chief

Cliff Brophy, DES / 9-1-1 Coordinator
Bob Fry, MT DES
Carol Arkell, Stillwater Co. DES
Bill Pronovost, Stillwater Co. Deputy DES
Leanna Tronrud, Citizen Volunteer
Greg Coleman, Park County OEM
Tom Tilzey, MT Dept. of Transportation
Steve Reed, MT Dept. of Transportation
Jerry Prete, Fire Training School

The meeting was called to order by Clifford Brophy DES / E9-1-1 Coordinator at 11:30 AM

The pledge of allegiance to the US Flag was recited

Minutes for the Meeting on October 24, 2019 were approved as submitted.

Welcome and self-introductions

Local Emergency Planning Committee (L.E.P.C.) Topics:

Cliff Brophy gave a short report on S.E.R.C. LEPC training. It was held in Helena on the 19th and 20 of November. The topic was Hazardous Materials Response Plan. LEPC's are required to have a plan in place.

Cliff Brophy reported that the THIAR Phase I report was submitted. If anyone would like to review that report, please contact him.

Disaster and Emergency Services (D.E.S.) Topics:

Leanna Tronrud compiled a list of local vendors in the Big Timber area that are willing to supply meals for responders during special events. She and several other

individuals listed on that list are willing to coordinate meals for responders (purchase and donation). A copy of that list was provided for officials and department heads. Leanna also added that her daughter will be organizing fundraising events with fellow high school students. The proceeds will go towards purchasing food and drinks for the responders. A guideline will be drafted to provide direction for those providing food. This should provide guidance for issues such as: when donations are provided and when items are purchased; some employees are governed by department policy and are directed to follow those policies, some departments have funding sources and others do not.

The other segment to this topic is that of acknowledging those businesses and individuals that provide meals and drinks as a donation. Several of the groups have access to social media sites. They will coordinate appropriate acknowledgements on those sites.

The attendees then reviewed the procedure for I-90 (and state roads) road closures. Recent events involving severe weather and dangerous roads illustrated that this procedure needed to be revisited. Dangerous roads in this area often involve several jurisdictions. The general consensus was that we needed to set up a special meeting to address this issue specifically. It was suggested that we invite the following counties, Gallatin, Park, Sweet Grass, Stillwater and Yellowstone. MT Dept. Of Transportation (MDOT) employee Tom Tilzey recommended that we invite several other MDOT individuals. The attendees then discussed a past document that outlined the procedure for local officials and MDOT. This document was never finalized. Park County OEM Manager, Greg Coleman was able to locate an unsigned version of this document. A meeting will be set at a later date to address this issue.

Update on Swamp Creek Rd Bridge was then given. Cory Conner reported that the bridge replacement went very well. SG County Sheriff's Office provided the escort and traffic control while the bridge was brought in. Public notification was effective. The event went well.

Emergency 9-1-1 Topics:

Radio communications update. No update on our project. Carol Arkell from Stillwater DES reported that the SERC announced that they anticipate that they will be

updating equipment connected to the interoperability Montana project. That could include the Grey Cliff site.

Update on computer requirements. Some of the computers in the SGSO Dispatch center will need to be upgraded by the end of the year. We will start on that soon.

Public Health Topics:

Rob Farnum reported that they will not be holding an exercise this month. The actual event on November 6, 2019 will suffice for that requirement. They are working on an after action report (AAR). Once that is completed, he will share it with SG DES. Rob reported that the mass casualty plan worked very well. Two other areas were identified as areas of possible improvement.

Fire Topics:

None

Public Works Topics:

Cory Conner stated that there may be a request to close the Old Boulder Bridge for three days in December. A company will need to conduct core drilling in that area as part of planning for the replacement of the bridge. This will be tentative as it is weather dependent. He will update the Sheriff's Office as the event gets closer. The tentative dates are 16th -18th of December 2019.

Comments from Members:

Carol Arkell with Stillwater DES reported that the SERC Emergency Notification Committee just authorized the "Blue Alert" for Montana. This allows authorized individuals to send a public notification if a law enforcement officer is in danger. It will work similar to "Amber Alert".

Bob Fry reported that the SERC just authorized a certification process to be established by the sub-committee that he is on. That committee deals with credentialing. They will establish a process for individuals responding as part of the Incident Management Plan.

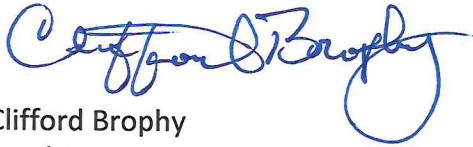
Select Next Meeting Date:

December 19, 2019 at 11:30 AM at the Ambulance Hall.

Public Comments: none

Adjourn: 1:00 PM

Submitted by



Clifford Brophy
DES/911 Coordinator