

SWEET GRASS COUNTY

Local Emergency Planning Committee (L.E.P.C.)

All Hazards and Emergency 9-1-1

Minutes

Date of Meeting: **December 19, 2019 11:30 AM**

Location: **Ambulance Hall, Meeting Room; 220 W 1ST AVE; Big Timber MT**

Attendees:

Bill Wallace, SG Commissioner
J.V. Moody, SG Commissioner
Melanie Roe, SG Commissioner
Rolland Karlin, BT City Mayor
Ron Swanson, Undersheriff
Brad Howell, CEO Pioneer Medical Center
Rob Farnum, Ambulance Manager
Amanda Johnson, Hospice Manager
Jennifer Chappell, Public Health
Cory Conner, SG Public Works
Lindsey Ellis, Victim Advocate

Kris Novotny, City Fire Chief
Cliff Brophy, DES / 9-1-1 Coordinator
Tom Frieders, NWS
Brian Tesar, NWS
Krista Carrothers, NWS
Greg Coleman, Park Co. Emergency Mgt.
Tyrel Hamilton, Stillwater, Commissioner
Carol Arkell, Stillwater Co. DES
Bill Pronovost, Stillwater Co. Deputy DES
Ashley Sites, USFS Fire Mgt. Officer

The meeting was called to order by Clifford Brophy DES / E9-1-1 Coordinator at 11:35 AM

The pledge of allegiance to the US Flag was recited

Minutes for the Meeting on November 21, 2019 were approved as submitted.

Welcome and self-introductions

Local Emergency Planning Committee (L.E.P.C.) Topics:

Annual review of the Hazardous Materials Response Plan is needed. Cliff announced that we will review this plan along with the Emergency Operations Plan (EOP). That plan is also due for review.

Brad Howell asked that we provide to the Pioneer Medical Center a list of identified chemicals. They would like to have an idea what might come into their ER.

Disaster and Emergency Services (D.E.S.) Topics:

Cliff provided an update on food vendor list and guideline meeting. The attendees at that meeting reviewed the list of vendors that Leanna Tronrud had compiled. There was an interest expressed by the attending volunteers that they may be interested in attending training that may be available for volunteers. Cliff will continue to work on a guideline to be inserted into the county EOP. Cliff will also work on compiling a guideline designed to be given to the food service vendors.

Cliff gave an update on procedure for road closures. The draft procedures were forwarded to the State Dept. of Transportation (DOT) after the last meeting. Local DES and EM department heads are scheduling a meeting the first few weeks in January to continue on this project. The purpose of that meeting will be to work on procedures required for local jurisdictions to coordinate with one another. Once the State DOT has had an opportunity to review their part in the process, we can work with them to merge the two procedures into one.

Cliff reported that it is time for the LEPC to initiate the periodic review of the Emergency Operations Plans (EOP). We will review the contact list within the plan to ensure that we have identified the new people. Then we can work on the other parts of the plan. Cliff will send this list out to the members via email.

Emergency 9-1-1 Topics:

Update on radio communication. Cliff announced that the Homeland Security Grant application will be coming out this January. That is one of several funding sources initially identified for funds needed in the upgrades and replacements.

This discussion then prompted the identification of another need. The county and other facilities are in dire need of generators. Both stationary and portable generators are needed.

Bill Pronovost asked if Sweet Grass Co. had MOU's in place between the different disciplines within the county to use each other's frequencies. We do not. We have some in place to use the frequencies of other jurisdictions.

Greg Coleman reported that Park County is placing a repeater near the Park Co. and Sweet Grass Co. boundary line. He offered that information should we considered installing that frequency into our radios.

Greg Coleman also reported that Park Co. will be acquiring a command trailer in the near future with satellite phone capabilities. That will be available to neighboring jurisdictions if we are interested.

Opening for dispatch position announced by sheriff's Office. One FT, one PT.

Cliff reported on the update on computer requirements. Computers were ordered for the Sheriff's Office, dispatch and the DES. This will bring us up to compliance with windows 10 operating system requirements.

Public Health Topics:

Rob Farnum announced that the PMC Hospice Dept. will be conducting a drill to test their evacuation plans. They will contact DES and other agencies to ensure that this is a multi-discipline drill.

Rob reported that he and Greg Coleman attended the National Health Care Coalition. They found it to be very informative.

Rob requested that we consider evaluating our current emergency shelters during or EOP review. Many of the shelters do not have emergency power.

Jenn reported that there are no influenza cases reported in the county, but there are some cases regionally.

Fire Topics:

Nothing to report.

Public Utilities Topics:

Electronic sign from Stillwater County was very helpful. Cory and the Commissioners thanked Stillwater County for the use of the sign. It was very helpful.

Update on Old Boulder Bridge work plan was given by Cory. The company had a rough start when their pickup broke down the day they were scheduled to start. However they did finish on time.

Comments from Members:

Tom Frieders gave an update on the weather trend for this winter. They have been working closely with the MDOT to provide weather updates to be placed on the lighted signs. Tom also requested that we as responders consider reporting to the weather service when we observe weather related issues. This would include wind events, traffic accidents, unusual weather and if their information is accurate or not.

Brian Tesar announced that the weather service would like to change the criteria on "advisory" and "warning" for wind events in the Big Timber area. It would be more like Livingston.

Ashley Sites reported that the Forest Service is waiting on a court decision so they know what will happen with certain timber harvest operations.

Select Next Meeting Date: The next date will be January 23, 2020 at 11:30 AM

Public Comments: None given

Adjourn: at 12:30 PM

Submitted by



Clifford Brophy
DES/911 Coordinator