

# SWEET GRASS COUNTY

## Local Emergency Planning Committee (L.E.P.C.)

### All Hazards and Emergency 9-1-1

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#### Minutes

Date of Meeting: **February 27, 2020 11:30 AM**

Location: **Ambulance Hall, Meeting Room; 220 W 1<sup>ST</sup> AVE; Big Timber MT**

#### Attendees:

Bill Wallace, SG Commissioner  
J.V. Moody, SG Commissioner  
Alan Ronneberg, Sheriff  
Ray Mines, Health Care Coalition  
Rob Farnum, Ambulance Manager  
Cory Conner, SG Public Works  
Lindsey Ellis, Victim Advocate  
Kris Novotny, City Fire Chief  
Cliff Brophy, DES / 9-1-1 Coordinator

Dan Rostad, SG Conservation District  
Bill Pronovost, Stillwater Co. Deputy DES  
Bob Fry, MT DES  
Jerry Prete, Fire Services Training  
Matt McManamen, Safety Sibanye Stlw  
Glenn Madler, Phillips 66 Pipeline  
Eric Ouzts, Phillips 66 Pipeline  
Ahsley Sites, USFS  
Kurt Hooley, NWS  
Brian Tesar, NWS

**The meeting was called to order** by Clifford Brophy DES / E9-1-1 Coordinator at 11:30 AM

**The pledge of allegiance to the US Flag** was recited

**Minutes for the Meeting on January 23** submitted. Commissioner Bill Wallace moved to accept the minutes. Rob Farnum seconded. Motion passed.

#### **Welcome and self-introductions**

#### **Local Emergency Planning Committee (L.E.P.C.) Topics:**

Cliff reported that the LEPC membership list is almost complete. It will then be submitted to the SG Commissioners for their approval. It will then be sent to the MT SERC.

The members of the LEPC were invited to attend a joint training meeting on April 15, 2020. Dan Rostad with the Sweet Grass Co. Coalition spoke about this meeting. He reported that Audrey Walleser is a field officer with the MT DES. She will lead a discussion on how Coalitions and other similar organizations can work with LEPCs during events such as fires

and floods. Cliff stated that we would have more meeting to remind everyone and see who can attend.

**Disaster and Emergency Services (D.E.S.) Topics:**

Report on MACo / DES Conference was given by Cliff. He reported that the training was basic but it covered topics such as grants and updates. It was a successful event and well attended. Bob Fry added that he too believed it was good in that people could network.

Update on EOP: Cliff reported that he, Rob Farnum, Dan Tronrud, Jenn Chappell, Commissioner Melanie Roe and Commissioner JV Moody meet February 5, 2020 as a subcommittee. We went over the Public Health portion of the EOPs. There were so many changes, that we would recommend replacing the existing EOP section with the updated section that Jenn has in her office. Cliff announced that the next step will be to review the sections covering responses from Fire, EMS and Law Enforcement. It is anticipated that these have not changed much over the years. Once this has been completed, then the EOP will be submitted to the Commissioners and the City Council for signatures.

Update on Road Closure Protocol meetings was then given. Cliff reported that the process is still moving forward. The document that everyone was searching for was located in the Bozeman Field Office. Meetings have been suspended for a short time because of the weather and grants that are due. Once that has stabilized, we will start the meetings again.

Update on Grant applications (EMPG; HSG: radios, generators, civic center). Cliff reported that this will be the last meeting before the grant applications have to be submitted. Cliff spoke about the requirements this year. Each project has to be submitted separately. For example, each generator is one project. The LEPC is required to prioritize each project and we need to make a final determination as to what projects we want to submit for the grants.

The LEPC reviewed the radio repeaters, generator needs and civic center storage shelves and prioritized the projects. Commissioner JV Moody moved to drop the Civic Center Shelves and request a generator instead. Sheriff Ronneberg seconded. Motion passed.

Fire Chief Novotny moved to place the radios as the first priority. Sheriff Ronneberg seconded. Motion passed.

Sheriff Ronneberg moved to place a fixed generator at the Civic Center as the second priority and a fixed generator at the County Annex. Cory Conner seconded. Motion passed.

**Emergency 9-1-1 Topics:**

Road signs and address numbers (maintenance). Cliff inquired about the status of the county and city road signs and the house address numbers. The input given was that the county and city road signs were good for the most part. Some of the signs that are a blue color have faded and need to be replaced. Some may be missing but they are replaced when they are noticed missing. Some of the house addresses are missing. The material that was used did not hold up very well. This topic will be brought up at a later meeting.

Status of hardcopy responder books (Roads and Land ownership): Cliff inquired about the status of the binders with the maps of roads and land ownership information. Some departments were not aware that there was an update. Lana King in the GIS department had advised Cliff earlier that she printed approximately 20 updates about 2 years ago. Cliff stated he would check around to see where those went.

All Computers in Sheriff's Office upgraded to WIN 10: Cliff gave an update on the status of the Sheriff's Office computer upgrade. Any one connected to a secure system had to upgrade to a supported version of Windows. WIN 7 was no longer supported.

Dispatch computer has been replaced (Station 1). The upgrade also included the replacement of the dispatch computer at station 1.

**Public Health Topics:**

Rob Farnum reported that the first possible case of the Corona Virus was in the States. Public Health will be following this closely. More information is expected to be announced. EMS staff are working on their equipment to have it prepared.

**Fire Topics:**

Fire Chief Novotny reported that they are replacing equipment and getting it ready for the upcoming fire season. Nothing else to report at this time.

Ashley Sites reported that the US Forest Service is advertising for firefighters. They are having a hard time filling some positions. It was reported that the State DNRC was experiencing the same thing.

Field Rep. Bob Fry reported that the orange colored Emergency Response Guide Books are being updated and should be sent out soon. These will also be available on line and as an app for electronic devices.

**Weather Service:**

We are to expect lots of wind for the next week and a half. Mountain snow pack is at a seasonal level.

**Comments from Members:** None

**Select Next Meeting Date:** March 26, 2020 11:30 AM same location

**Public Comments:** None given

**Adjourn:** 12:30 hrs.

Submitted by



Clifford Brophy  
DES/911 Coordinator